

5'



CONTINUOUS IMPROVEMENT

4'

CATEGORIES

PEOPLE



QUALITY



VELOCITY



COST



	NEW	ASSIGNED	IN PROCESS SHORT TERM		IN PROCESS LONG TERM	PAST DUE	REVIEW	CLOSED
PEOPLE								
QUALITY								
VELOCITY								
COST								

OWNING SUPPORT

- _____
- _____
- _____
- _____
- _____
- _____





ORIGINATOR: _____

CONTINUOUS



(circle category)

Owning Support Group

OWNER: _____

DATE: _____



Status

AREA: _____

IMPROVEMENT

1) Detailed Description of Idea / Issue



Idea Validation

2) Business Case for Idea / Root Cause of Issue

See reverse side for Solution/Action plan



BW- _____

3) Solution / Action to be taken:



Solution Validation

4) Date to be completed by: _____

(Please initial)

OWNER: _____ ORIGINATOR: _____
Note: Sections 1, 2 and 3 must be agreed upon by Owner and Originator

5) Completion and Sign-off:



Date Completed: _____ Standard Work Documented Completion Validation

Owner: _____ (Signature)

Originator: _____ (Signature)

Contact owner for any additional documentation related to this idea / issue
This card is not a controlled document. For reference only.



Owning Support Group

ORIGINATOR: _____

OWNER: _____ DATE: _____

AREA: _____

SAFETY



Status

1) Detailed Description of Safety Issue:

2) Business case for Root Cause of Issue:

See reverse side for Solution/Action plan



BW-

3) Solution / Action to be taken:

Solution Validation

4) Date to be completed by: _____

(Please initial)

OWNER: _____ ORIGINATOR: _____

Note: Sections 1, 2 and 3 must be agreed upon by Owner and Originator

5) Completion and Sign-off:

Standard Work Documented Completion Validation

Date Completed: _____

Owner: _____ (Signature)

Originator: _____ (Signature)

Contact owner for any additional documentation related to this idea / issue
This card is not a controlled document. For reference only.

BW-
#3 X 6" T-CARD, 1" T, 2 SIDED
CN
SAFETY
ORANGE
1.19.2024